



ASP FEES AND FORMS MATRIX FOR YEAR-ROUND PROGRAM

<u>Group Registration Fee</u>	\$95 per group	Due at Registration
<u>Payment Form</u>	\$50 per person - required to reserve each volunteer's space	Due within 30 days of registration
<u>Group Count Commitment Form</u>	Lock in counts and pay 1 st and 2 nd deposits based on ASP Payment/Cancellation policy.	Due 90 Days Pre-Trip
<u>Payment Form</u>	60% Trip Balance per person	Due 90 Days Pre-Trip
<u>Payment Form</u>	100% Trip Balance per person	Due 30 days Pre-Trip
<u>Pre-Trip Communication Form</u>	We plan for your group based on the information you provide on this form	Complete online 2 weeks pre-trip
<u>Construction Information Form</u>	Summary of each crew's skill level. Influences staff project selection for your group.	Complete online 2 weeks pre-trip
<u>Volunteer Statement and Registration Form</u>	Liability release and medical information form for each volunteer- must be notarized.	Due upon arrival at your center. Also, bring one set of copies for each vehicle